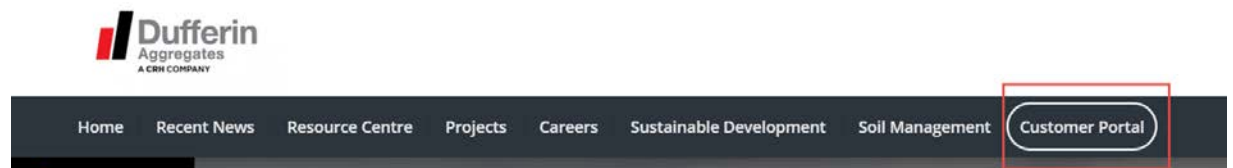


How to Register: Customer Portal

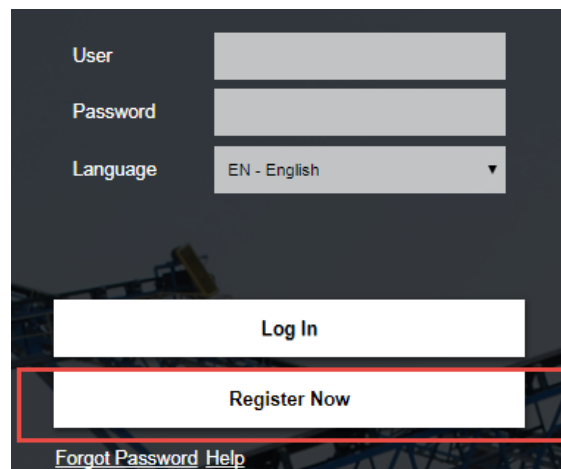
Step 1:

Log onto www.dufferinaggregates.com select Customer Portal



Step 2:

Click on “Register Now”



The image shows a login and registration form. It has three input fields: 'User', 'Password', and 'Language' (with a dropdown menu showing 'EN - English'). Below the fields are two buttons: 'Log In' and 'Register Now'. The 'Register Now' button is highlighted with a red rectangular box. At the bottom left, there are links for 'Forgot Password' and 'Help'.

Step 3:

Provide your customer account number to assist us in validating your request.
Enter your company number and then click "Verify"

The screenshot shows the 'Customer Self Registration' page. At the top, there is a 'Company Number:' input field and a 'Verify' button. Below this, a text box explains: 'To begin the registration process, you must identify your company's Company Number. The Company Number appears in the upper right side of your invoices.' An 'Invoice' preview is shown, featuring a 'SHIP TO' section with 'SHIP TO LOCATION' and '1335135', and a 'CUSTOMER NAME' section with 'PO BOX 1234 ANYWHERE'. A table at the bottom right of the invoice preview shows: 'XXXXX' for 'CUSTOMER NO.', '01/31/2017' for 'INVOICE DATE', and '705XXXXX' for 'INVOICE NUMBER'. The 'Verify' button and the 'CUSTOMER NO.' field in the invoice preview are highlighted with red boxes.

Step 4:

Complete the 'Self Registration' form with all required fields, agree to the Terms and Conditions and click 'Register' to complete your request.

The screenshot shows the 'Customer Self Registration' page with the 'Personal Information' section filled out. The 'Company Number' is '000003234' and the 'Division' is 'Dufferin Aggregates'. The 'Personal Information' fields include: '*First Name:', '*Last Name:', '*Email:', '*Phone:' (with a placeholder '(XXX) XXX-XXXX'), and 'Country: Canada'. Below this is the 'Division & Role' section. It includes a 'Preferred Language' dropdown set to 'English', a 'Time Zone' dropdown set to 'Eastern Time (New York)', and a list of divisions with checkboxes: 'Ashgrove', 'Dufferin Aggregates' (checked), 'Dufferin Concrete', 'Demix Agrégats', 'Demix Béton', and 'Ontario Redmix'. To the right of these divisions are five 'Select Role' dropdown menus. The first dropdown menu is highlighted in yellow and has a callout box pointing to it with the text 'Please ensure to select this role for E-Tickets'. At the bottom, there is a 'Receiving Email:' checkbox for 'Receive email notification when invoices are ready to be viewed online', an 'Additional Accounts:' field with the placeholder 'Specify Customer numbers', a checkbox for 'I agree to the terms and conditions', a 'Terms & Conditions' link, and 'Register' and 'Clear All Fields' buttons.

Step 5:

Upon Activation you will receive an email with the required credentials.